Job Description and Duty Statement

Position Title	**Mental Health Professional**
Organisation	Boab Health Services
Hours of employment	**Fixed Term PT / FT Roles** Continuation of contract subject to ongoing funding.
Reports to	Mental Health Manager
Salary	$110,026 – 116,301 (plus allowances) Commensurate with skills and experience.
Location	Based in Broome or Kununurra

Entitlements

- Relocation assistance (up to $3,500)
- Six weeks annual leave (pro-rata),
- District allowance
- Annual airfare at 12 months of service
- Utilities allowance
- Remote-area salary packaging options
- Professional development opportunities
- Monthly external professional supervision
- Travel allowances in line with ATO rates
- Work Life Balance

About Boab Health

Boab Health Services Ltd is a not-for-profit primary health care organisation servicing the Kimberley region of Western Australia. Services include allied health, mental health, and Integrated Team Care. Boab Health Services delivers these services from centres in Broome and Kununurra with outreach to the wider communities in the Kimberley. For further information visit our website www.boabhealth.com.au

As a member of the Mental Health Team, Mental Health Professionals provide evidence based focused psychological interventions to clients accessing Boab Health Services' Mental Health Team. You will have National registration as well as/or membership with your professional body. The role also includes the delivery of mental health education to other service providers and the communities within the Kimberley. All members of the Mental Health Team work together to deliver outcomes consistent with the company's Strategic Plan, Business Plan, Annual Operational Plan in support of Boab as a Primary Health Care organisation.

Job Description

Service Delivery and Reporting

- Assistance with the provision of mental health triage, screening, and assessment of clients and experiencing high prevalence mental health issues or clients at risk of suicide or self-harm and participation in case load management.
- Provide mental health assessment of clients, aged 16 +, experiencing high prevalence mental health issues or clients at risk of suicide or self-harm.
- Provide evidence based focused psychological interventions to clients referred for Counselling services within a range of settings e.g. one or more designated Aboriginal Community Controlled Health Services, outreach clinics and hospitals.
- Undertake risk assessment and safety planning to clients experiencing suicidal ideation or issues of self-harm.
- Partake in working groups and meetings relevant to service development as identified by the Mental Health Manager
- Provide best practice, evidence-based, effective interventions and group/community education programs.
- To comply with Boab Health Services policies and procedures regarding client file documentation in support of best practice.
- Collect and record data required for reporting by funding bodies and Boab Health Services

- Meet reporting requirements for monthly reports and as requested by the Mental Health Manager.
- Any reasonable additional duties in keeping with qualifications and capability as directed by the Mental Health Manager.
- Provide services under fee for service or through Medicare as directed.

Quality Improvement

- Maintain professional skills through continuing professional development.
- Participation in formal clinical supervision on a regular basis.
- Sharing information from professional development opportunities across the team.
- Supports the Clinical Governance requirements through adherence to Boab Health Services policies and procedures.
- Contribute to the review and further development of relevant policies and procedures as per accreditation processes.

Education

- Deliver educational information to individuals and community groups, including information on primary mental health prevention.
- Provide information to other health care providers and referrers as requested, to assist in the management of high prevalence mental health issues.
- Providing evidenced based self-help materials to individuals and community as required.
- Regularly provide updates to community on service developments.
- Identify any local or regional opportunities to promote the objectives of Boab Health Services

Health Program Development

- In support of the Primary Health Care philosophy support any relevant community events, community group education or skill development.
- Work in partnership within the community to support a collaborative approach to further promote primary health care principles.

All staff members working at Boab Health are expected to conduct work activities consistent with relevant health and safety legislation and contemporary best practice. **New employees are expected to undertake a National Police Clearance check prior to employment and a Working with Children Check for Western Australia.**

Staff members are to deliver programs with respect to the environment and in accordance with current practices for efficient resource utilisation and waste management principles. Staff members are to conduct all patient/consumer interventions, training and educational activities with respect to the culture and heritage of the individual, group or stakeholder.

We are seeking a professional who has:

- At least two years post-graduate experience using focused psychological strategies on high prevalence mental health conditions.
- Ability to maintain ethical conduct and strict confidentiality in regard to patients and staff.
- Proficiency in developing, implementing and managing a diverse range of mental health activities and programs or projects.
- Computer literacy in word processing, spreadsheets, database, and small business operating software.
- Understanding of workplace health and safety issues.
- Flexible approach to work and willingness to learn new skills.

Required Selection Criteria

- National registration to work as a Mental Health Professional (i.e. Psychologist, Mental Health Nurse, Occupational Therapist, Social Worker, or Aboriginal Mental Health Worker).
- Current membership of a professional body such as the APS, ACMHN, AASW or OTA.
- Demonstrated experience as a Mental Health Professional including **at least 2 years of experience** using evidence based focused psychological interventions for clients experiencing high prevalence mental health issues; rural or remote experience is highly desirable, including experience with different population groups and across the age range.
- Demonstrated experience in risk assessment and safety planning to clients experiencing suicidal ideation or issues of self-harm.
- Demonstrated high level interpersonal and communication skills (both written and oral) and proven ability to build and maintain relationships.
- Demonstrated organisational and time management skills; including a flexible approach to work, along with the ability to use initiative to work both independently and as part of a team.
- Demonstrated ability to follow defined service quality standards, occupational health and safety policies and procedures relating to the work being undertaken to ensure high quality safe services and workplaces.
- Willingness to travel intra and interstate as required (including by light aircraft, watercraft, and 4WD) and possession of a "C class" WA driver's license, or equivalent transferable license.

Further Information

For further information, please contact:

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