

Job Description and Duty Statement

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| Positions | Diabetes Educator – East Kimberley (1 FTE) |
| Organisation | Boab Health Services Pty Ltd |
| Status of employment | Full Time (37.5 hours per week) |
| Reports to | Team Leader |
| Classification | \$102,275 - \$109,946 for 1 FTE Salary - commensurate with skills and experience. |
| Location | Based in Kununurra (East Kimberley) |

Entitlements

- 6 weeks Annual Leave
- District Allowance of \$5200 p.a.
- Generous Support with Professional Development
- Ability to Salary Package
- Relocation Allowance if Appropriate

About Boab Health

Boab Health Services is a not-for-profit primary health care organisation servicing the Kimberley region of Western Australia. Services include allied health, mental health, the Integrated Team Care program and a range of health promotion programs. Boab Health Services delivers these services from centres in Broome and Kununurra with outreach to the wider communities in the Kimberley. For further information about the services we provide visit our website www.boabhealth.com.au.

Position Responsibilities

The Diabetes Educator(s) performs a vital role in delivering Diabetes management and prevention services in the East Kimberley region with outcomes consistent with the company's Strategic Plan, Operational Plan and the Grants/Services funding agreement.

Job Description

Service Delivery

- Provide a comprehensive Diabetes Education service in the East Kimberley region. The service will be provided through a mix of clinical, community and capacity building initiatives with a focus on diabetes prevention and self-management of Diabetes for groups/individuals.
- Promote and facilitate a team approach to decision making with other health service providers and participate in multidisciplinary and diabetes team meetings.
- Provide programs and services that support best practice standards in diabetes management and prevention through an evidence based, person centred approach whilst also complying with Boab Health Services policy and procedures.
- Provide monthly/other reports including statistical and service information as required to meet organisational and funding requirements.
- Provide a comprehensive Diabetes Education service in the East Kimberley according to the work expectations, performance measures, and promote the usage of Telehealth services.
- Any reasonable additional duties in keeping with qualifications and capability as directed by the Regional Manager.

Community Services

- Coordinate community activities as appropriate including health promotion, information dissemination (e.g. newsletters) and identification of and involvement in regional opportunities to promote the objectives of Boab Health Services.
- Promote customer focused services for clients, their families and carers.
- Attend and support community groups and meetings as appropriate to diabetes prevention and management.

Innovations and Development

- Develop, implement and monitor quality improvement activities for enhanced service delivery.
- Monitor the wider operating environment for opportunities to better address local health issues with an emphasis on integration of Diabetes services into comprehensive primary health care.
- Utilise contemporary research to determine and implement best practice in diabetes care and education.
- Research topical issues to inform the organisation on existing and developing programs and initiatives in diabetes.

Health Program Development

- Liaison with local health care providers and communities for program refinement (including service delivery improvement) and identification of further opportunities, especially as they relate to integration of diabetes programs into primary health care services.
- Build a sustainable service through skills transfer to regionally based health providers.

All staff members working at Boab Health are expected to conduct work activities consistent with relevant health and safety legislation and contemporary best practice. **New employees are expected to undertake a National Police Clearance check prior to employment and a Working with Children Check for Western Australia and to provide evidence of full COVID-19 vaccination status, unless medically exempt.**

Staff members are to deliver programs with respect to the environment and in accordance with current practices for efficient resource utilization and waste management principles.

Staff members are to conduct all patient/consumer interventions, training and educational activities with respect to the culture and heritage of the individual, group or stakeholder.

Selection Criteria

1. Tertiary qualifications (or equivalent) within an appropriate profession and current registration with AHPRA.
2. An ability and willingness to live and work in a very remote community.
3. Possession of a post graduate qualification in diabetes education and either credentialed with ADEA or willing to work towards this.
4. Demonstrated clinical experience in diabetes education and the ability to apply the principles of primary health care to community settings. Rural and remote experience is highly desirable.
5. Demonstrated ability to plan, implement, and evaluate diabetes services and programs within a community environment.
6. Experience and commitment to quality, and the ability to lead others in productive change processes to achieve quality improvement and best practice.
7. Demonstrated high level interpersonal and communication (written and verbal) skills, and proven ability to build and maintain relationships. Ability to work with Indigenous clients and be flexible and culturally sensitive to clients' needs.
8. Demonstrated ability to follow defined service quality standards, Workplace Health and Safety policies and procedures relating to the work being undertaken in order to ensure high quality safe services and workplaces.
9. Possession of a "C class" driver's licence, and the willingness to travel across the Kimberley region (including by light aircraft and 4WD).

Further Information

For further information, please contact:

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