

Job Description and Duty Statement

Position	Diabetes Educator - West Kimberley
Organisation	Boab Health Services Ltd
Status of employment	1.0 FTE
Reports to	Regional Manager – West Kimberley
Classification	\$98,889 - \$110,016 for 1 FTE Salary - commensurate with skills and experience.
Location	Based in Fitzroy Crossing – West Kimberley

Entitlements

- 6 weeks Annual Leave
- Generous support with professional development
- Ability to Salary Package
- Relocation Allowance if appropriate

About Boab Health

Boab Health Services Ltd is a not-for-profit primary health care organisation servicing the Kimberley region of Western Australia. Services include allied health, mental health, the “Closing the Gap” initiative and a range of health promotion programs. Boab Health Services delivers these services from centres in Broome and Kununurra with outreach to the wider communities in the Kimberley. For further information about the services we provide visit our website www.boabhealth.com.au.

Position Responsibilities

The Diabetes Educator is based in Fitzroy Crossing and performs a vital role in delivering Diabetes management and prevention services for the West Kimberley region with outcomes consistent with the company’s Strategic Plan, Operational plan and the Grants/Services funding agreement.

Job Description

Service Delivery

- Provide a comprehensive Diabetes Education service in Fitzroy Crossing, West Kimberley. Utilizing a holistic approach to address the needs of people affected by T1DM, T2DM, T3cDM, diabetes in pregnancy and prediabetes. The service will be provided through a mix of clinical, community and capacity building initiatives with a focus on diabetes prevention and self-management of Diabetes for groups/individuals.
- Promote and facilitate a collaborative team approach to decision making with other health service providers and participate in multidisciplinary and diabetes related team meetings.
- Demonstrate a commitment to utilising evidenced based practice by increasing and maintaining scope of practice and knowledge base through continuing professional development.
- Provide programs and services that support best practice standards for example FLEX-IT and DESMOND / DAFNE in diabetes management and prevention through an evidence based, person centred approach whilst also complying with Boab Health Services policy and procedures.
- Provide monthly/other reports including statistical and service information as required to

meet organisational and funding requirements.

- Provide a comprehensive Diabetes Education service in the West Kimberley according to the work expectations, performance measures, and promote the usage of Telehealth services.
- Claim Medicare, NDIS, and other funding rebatable items where applicable.
- Any reasonable additional duties in keeping with qualifications and capability as directed by the Regional Manager - West Kimberley.

Community Services

- Coordinate community activities as appropriate including health promotion, information dissemination e.g., social media awareness campaigns and staff inservices.
- Identification of and involvement in regional opportunities to promote the objectives of Boab Health Services.
- Promote customer focused services for clients, their families and carers.
- Attend and support community groups and meetings as appropriate to diabetes prevention and management.

Innovations and Development

- Develop, implement and monitor quality improvement activities for enhanced service delivery.
- Monitor the wider operating environment for opportunities to better address local health issues with an emphasis on integration of Diabetes services into comprehensive primary health care.
- Utilise contemporary research to determine and implement best practice in diabetes care and education.
- Research topical issues to provide feedback to the organisation on existing and developing programs and initiatives in diabetes.

Health Program Development

- Liaison with local health care providers and communities for program refinement (including service delivery improvement) and identification of further opportunities, especially as they relate to integration of diabetes programs into primary health care services.
- Build a sustainable service through skills transfer to regionally based health providers.

All staff members working at Boab Health are expected to conduct work activities consistent with relevant health and safety legislation and contemporary best practice. **New employees are expected to undertake a national police clearance check prior to employment and a working with children check for Western Australia.**

Staff members are to deliver programs with respect to the environment and in accordance with current practices for efficient resource utilization and waste management principles.

Staff members are to conduct all patient/consumer interventions, training and educational activities with respect to the culture and heritage of the individual, group or stakeholder.

Selection Criteria

1. Tertiary qualifications within an appropriate profession and current registration with AHPRA (or equivalent).
2. Must possess a post graduate certificate of diabetes education or higher.
3. Must be a credentialed Diabetes Educator with ADEA or working towards this.
4. Demonstrated skills, knowledge and experience in providing diabetes education to individuals and groups, including the ability to apply the latest evidence based primary care principles for Type 1, Type 2 diabetes, diabetes in pregnancy and prediabetes. Previous experience in Aboriginal and Torres Strait Islander communities and in rural and remote settings is highly desirable.
5. Demonstrated ability to plan, implement, and evaluate diabetes services and group programs within a community environment.
6. Demonstrated computer literacy including the ability to readily adapt to new software such as electronic patient record keeping, Microsoft Teams, and document and record management systems such as LOGIQC.
7. Demonstrated high level interpersonal and communication (written and verbal) skills.
8. An ability to provide a culturally safe environment for Aboriginal and Torres Strait Islander clients and staff, with an understanding of historical and contemporary issues affecting the health and lives of Aboriginal and Torres Strait Islander people.
9. Demonstrated high level organisational and time management skills, problem solving and flexibility when working within a multidisciplinary team.
10. Demonstrated ability to maintain a high standard of service quality, follow Workplace Health and Safety policies and procedures relating to ensure the safety of clients and colleagues.
11. Possession of a "C class" driver's licence, and the willingness to travel across the Kimberley region including by light aircraft and 4WD as required. Frequent travel is a requirement of this role.

Further Information

For further information, please contact:

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Boab Health Services will not provide feedback to applicants who are not shortlisted.

Boab Health Services is an Equal Opportunity Employer who values and encourages diversity within its workforce

